

# Annual Parochial Church Meeting 2024

## Minutes 28<sup>th</sup> April 2024

The Meeting took place in Christ Church Crookham at 7pm.

### PARISH OF CROOKHAM – ELECTION OF CHURCH WARDENS

Rev Steve Franklin chaired the meeting. Attendance and apologies as per the APCM below. Minutes taken by Jenny Baker.

1. Opening prayer
2. Minutes of the last Election of church wardens, held on 14<sup>th</sup> May 2023, were unanimously accepted. There were no matters arising.
3. There were 2 positions for Churchwarden and 2 candidates for election.

There being only 2 candidates for 2 positions, no election was deemed necessary.

Eric Barnfield and Briony Allen were duly re-elected as Churchwardens.

David Pooley proposed these positions and Mark Cross seconded the positions. Unanimously agreed.

### ANNUAL PAROCHIAL CHURCH MEETING 2024

Minutes of the Annual Parochial Church Meeting of 28<sup>th</sup> April 2024

1. **Attendees** - Rev Steve Franklin [chair], Jenny Baker [minutes], Eric Barnfield, Keith Mundy, Jane Ash, Andrew Munnings, Ros Fox, Kevin Fox, Mark Cross, Avril Slone-Cross, Briony Allen, Jan Drummond, David Pooley. Diana White, Peter White, Miss White, Marion Foreman, Kevin Fox, Keith Mundy, Norma Inglis, Malcolm Inglis, Mel Trundle, Emily Baker, Pete Bradley, John Wilkinson, John Coombes.

**Apologies** - Cedric Dowe

2. **Minutes of the APCM held on 14<sup>th</sup> May 2023** Agreed that these are a true and accurate record of the meeting 14<sup>th</sup> May 2023, proposed by Andrew Munnings and seconded by Mark Cross. Unanimously agreed.
3. **Matters arising** – None.
4. **Report on the proceedings of the PCC and the activities of the Parish**

The report of the APCM on the PCC was looked at and discussed.

The pattern of services at 9am and 11am continues. We also have a weekday service and an informal Cake Church service. Thanks given to Ros from Steve for all her help with the services and also for Night Prayer. Other services took place throughout the year including weddings, baptisms, funerals and interment of ashes.

Live streaming continues on. In lock down there were high numbers watching these and the live streaming continues on the 2<sup>nd</sup> and 4<sup>th</sup> Sundays of the month.

Our worship is enhanced by many groups and thanks goes to those including the Sacristans Pam, Jenny and Emily, the choir are of great value, the music group, the handbell ringers of Peter and his team, Angela and her team of flower arrangers, those who provide tea and coffee and those who provide the technical service of live-streaming the services. Thanks given to work from Jenny in the office who works beyond her paid hours. Thanks to Derek for playing the organ and to Laura for leading JAM (Jesus And Me), the Sidesmen for their important welcoming skills. Thanks given to the readers and intercessors and thanks given to Ros for leading services and her selection of hymns. Further thanks given to Ros for leading the Lent study group, thanks given to the Pastoral Care Team who meet together and pray for the Church and people in need.

We have various ways in which we serve our community. In particular Christians Against Poverty run by Jan Drummond and Bruce Bulgin including Cooking Well for Less.

In terms of children and youth Sarah Griffiths running Little Bells is a wonderful support for others.

In terms of the future plans for the Church is the challenge that lies ahead of us in vacancy and the help and support with Sunday services to make sure these services still go on. Decisions have to be made on which activities to continue on with whilst in vacancy. Hopefully all the activities will continue.

The vacancy team are the Standing Committee, now including Ros and Andrew as decided by the PCC. This team will be thinking about the new Vicar who will be appointed with involvement from the congregation.

## **5. Report on the Electoral Roll**

Sue Foster has taken on the role of Electoral Roll officer. One new addition has been made.

148 names on the electoral roll.

## **6. Safeguarding Compliance Report**

We have complied with the duty under the safeguarding and clergy discipline measures 2016.

Briony Allen is covering this roll short term but there is a need for someone to take on the roll long term with the support of others. The training is simpler with the diocese on-line system.

## **7. Report on the Fabric of the Church**

Thanks to Eric who heads up the Building and Churchyard Committee and others who support him. Special thanks to Pete, and in particular his work on the clock.

In 2020 the Quinquennial report was made, with 70 items mentioned. The pointing needs to be looked at but progress is being made. Importantly the hole in the roof was addressed by using a drone to identify its location.

Fixing the damp and the painting has been fixed.

## **8. Deanery Synod Report**

The PCC has received the Deanery Synod report.

The Deanery Synod meets 3 times a year where all the Churches in the Deanery get together. Christ Church Crookham are joined with the Parish of Fleet.

## **9. Financial report & statements for 2021**

Mark Cross reported that we are in surplus. We managed to defer some of the income from last year so that this year so have a £30,000 surplus.

We have had two good surplus years over the last two years due to the deferment.

This is particularly good as we spent over £30,000 on renovating the schoolhouse.

Planned Giving plus the tax recovery should match the parish share but we came in £10,000 short. We need to make sure we have funds to cover repairs.

An error was spotted in the report on page 19 under 2b, column 4, where there is a typo. It reads £17,190 but should read £27,190.

## **10. Election of Deanery Synod reps (3 year cycle)**

Ros Fox and Steve asked if anyone would like to join the Deanery Synod.

The total time for these roles required is about 6 hours per year.

Steve mentioned that joining the Deanery Synod automatically makes you a member of the PCC.

## **11. Election of Members to the PCC**

John Wilkinson was elected as a member of the PCC. Mark Cross was the proposer and Avril Slone-Cross was seconder.

David Pooley's term has expired so he is re-standing for a second term. The proposer was Mark Cross and the seconder was Avril Slone-Cross as seconder.

Kevin Fox's term has expired so he is re-standing; his proposer was Eric Barnfield and the seconder was Mike Gibbons.

## **12. Appointment of Independent Examiner**

David Sprot was reappointed to do this role for another year. A vote of thanks is recorded.

### **Groups Reports**

## **13. PCC Sub-committees & Groups reports – Infrastructure**

The Standing Committee meets regularly to deal with the running of the Church and the pre-school management team is very important.

The pre-school management team is important as the pre-school provides a good source of income to the Church and a good service to the community. The pre-school needs to be seen as part of the Church community.

Thanks to Eric for managing the Buildings and Churchyard and the report and also the report on health and safety.

Thanks was given to David Pooley for his work on GDPR.

The job squad have been working hard all year. Jan leads this group and many people admire the churchyard. This is down to the hard work of the job squad.

Thanks given to Jenny in the office for all her work. Ruth Rose is starting in the office again for one day a week to take on some of the extra tasks during vacancy.

## **14. PCC Sub-committees & Groups reports – Worship**

Thanks given to Peter and Diana for the Bell ringers report.

Thanks given to Angela for her flower arrangers report.

Thanks given to Kevin and Mike for live-streaming.

Thanks given to Ros for the report on the music group.

Thanks to Pam for the report on the Sacristans.

## **15. PCC Sub-committees & Groups reports – Fellowship**

Thanks to Katherine for running Coffee and Conversation. Thanks also given to Norma and Pam with this group. Katherine also runs a coffee morning in the Church between pre-school and school drop off times.

Face to faith Bible study is run by Mike Gibbons and thanks goes to him for keeping this going.

Thanks goes to the pastoral care group and for Marion for writing the report.

## **16. PCC Sub-committees & Groups reports – Community**

Thanks given to Mel for the report on Christian Aid. Mel has kept Christian Aid going.

Thanks given to Jan Drummond who has started and worked tirelessly on Christians Against Poverty. Jan also ran a budgeting course which helped people with their lives and was a service to the community. Thanks also given to Jan for writing the report.

Marion is involved in open the book and FACCTS. Every school is visited by the FACCTS team. Many thanks to Marion and for writing the report.

The Events Team -There is a need to have a range different people on the events team so no one gets worn out. We started these events to raise funds for the Church but also gathers people in the Church together and gets the wider community involved. The challenge is to decide what events to continue with. Thanks to Jenny for writing the report.

Thanks given to Kevin for writing the report on Communications and publicity. The use of social media and other means was mentioned as being very important.

### **17. PCC Sub-committees & Groups reports – Children & Youth**

Sarah Griffiths has written a report on Little Bells. Sarah took over from Janet Baker. Thanks given to Sarah Griffiths for running this group. The group will soon be looking for new leader when Sarah moves. Thanks goes to Sarah for her work and writing the report on this area.

Laura has written her report on the Sunday School. Laura is very organised and reliable. Thanks goes to Laura for her work and report.

Steve has continued in his role as Governor. The new Head Teacher has now been appointed.

### **18. Questions/comments**

Steve remembered he should have mentioned the brass cleaners who do such a good job.

Thanks also goes to Andrew on planned giving and thanks to Martin who is the DBS validator.

Apologies to anyone who hasn't been mentioned and thanks to all involved in all the different aspects of our Church.

This will be Mark Cross's last year as Treasurer as he will be standing down. Thanks given to Mark Cross for all his hard work.

Mark Cross proposed thanks and appreciation to Steve for his hard work throughout the years as the parish priest from all of the PCC, the congregation, the wider community and the parish as a whole. All were in agreement.

Eric mentioned Jan Cass was having a major operation and asked that she be remembered in prayer.

### **19. Date of next meeting**

Provisionally 27<sup>th</sup> April 2025.

### **20. Closing prayer**

Meeting ended at 8.10pm.

DRAFT